



GUARANTOR APPLICATION FORM

In order for the application to be processed quickly, please complete in BLOCK CAPITALS and ensure the application is completed in full.

PROPERTY DETAILS

Property Address:

Property Rent: £

GUARANTOR CONTACT DETAILS

Title: Mr Miss Mrs Ms Other

First Name:

Full Middle Name:

Surname:

Date of birth:

Sex: Male Female

National Insurance Number:

No of dependants: Marital Status: Single Married Divorced Separated Widow(er)

Home number:

Mobile number:

Work number:

Email Address:

Please supply addresses to cover your last 3 years of residency

ADDRESS HISTORY – CURRENT ADDRESS (PLEASE COMPLETE ALL ADDRESS DETAILS WHERE APPLICABLE)

Time at address: From: dd/mm/yyyy

To: dd/mm/yyyy

Living status: Furnished Tenant Unfurnished Tenant Own home Living with parents Other

Address:

ADDRESS HISTORY – PREVIOUS ADDRESS 1 (PLEASE COMPLETE ALL ADDRESS DETAILS WHERE APPLICABLE)

Time at address: From*: dd/mm/yyyy

To: dd/mm/yyyy

Living status*: Furnished Tenant Unfurnished Tenant Own home Living with parents Other

Address:

ADDRESS HISTORY – PREVIOUS ADDRESS 2 (PLEASE COMPLETE ALL ADDRESS DETAILS WHERE APPLICABLE)

Time at address: From*: dd/mm/yyyy

To: dd/mm/yyyy

Living status*: Furnished Tenant Unfurnished Tenant Own home Living with parents Other

Address:

EMPLOYMENT DETAILS – IF YOUR EMPLOYMENT IS LIKELY TO CHANGE PLEASE SUPPLY YOUR OFFER LETTER OR CONTRACT OF NEW EMPLOYMENT

Employment Type: Full time employed Part time employed Temporary/Contract Unemployed
 Self-Employed Retired Student Housewife/Home maker Other Benefits

Occupation

Gross Salary: weekly / fortnightly / monthly cash / bacs / other

Any other income to Consider? Tax credits / Housing Benefit / ESA / PIP / Universal Credit / Other

Additional Information:

EMPLOYER CONTACT DETAILS PLEASE PROVIDE DETAILS OF THE PERSON/DEPARTMENT OF WHOM WE MAY CONTACT TO OBTAIN A REFERENCE

Company Name:	Start date*:
Job Title*:	Employee/Payroll/Service number/Department:
Address	
Telephone Number:	
Contact Name:	Job Title:
Direct Dial Phone Number:	Mobile Number:
Fax Number:	Email Address:
Additional Information:	

ACCOUNTANT DETAILS – SELF EMPLOYED ONLY

Do you have an accountant?:	Yes <input type="checkbox"/> No <input type="checkbox"/>
If No Please provide 6 months bank statements showing proof of income	
Company Name :	Contact Name:
Phone Number:	Mobile Number:
Fax Number:	Email Address:
Address:	
Length of time Self Employed: Please supply a copy of your latest SA302: Approximate Income from Self Employed work:	

PENSION DETAILS

Do you have proof of your pension?:	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes Please supply a copy of your annual pension statement	
Pension Providers Company Name:	Pension Ref Number:
Additional Information to assist the referee:	

ADDITIONAL INFORMATION

Have you ever received any County Court Judgments or Individual Voluntary Arrangements against you? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes please enter the details
Have you ever been declared bankrupt? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes please enter the details

CONSENT

I declare that:

I am over 18 years of age and the information provided within my application is true and accurate and give permission for this information to be verified.

- Performing a credit search by a third party agency
- We have informed the applicant that credit reference agencies may supply to us, public information and fraud prevention information, credit assessment and insurance decision.
- Contacting my current and previous employers and referees to confirm the details provided

I confirm that I consent to providing my personal details so that the landlords agent can assess my suitability as a Guarantor. I understand that the landlords agent has a legitimate interest in processing my data to decide on my suitability as a tenant.

I confirm to the landlords agent to contacting my employer / accountant / pension provider or other associated income provider to obtain a reference(s).

I understand that if I default on my tenancy obligations, this information may be released to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

I understand that the results of these searches will be provided to the Letting Agent and access again in the event of a default in my rental payments.

I understand that providing false information may lead to my application being declined and any subsequent tenancy agreement being terminated. I am happy for a third party referencing agency to contact me in respect to this application if required. I have read and agree to be bound by the above terms.

I hereby give consent for Select Property Management Limited to obtain references and information from any third party individual / agency or company in order to process my application for a tenancy.

I UNDERSTAND THAT IF THE APPLICATION IS WITHDRAWN BY THE APPLICANT OR UNDISCLOSED INFORMATION IS DISCOVERED AND THE APPLICATION IS UNSUCCESSFUL, OR I AM UNABLE TO BE A SUITABLE GUARANTOR, THE 'HOLDING DEPOSIT' WILL BE NON-REFUNDABLE.

By **signing your agreement to proceed** you are accepting that we may use your information in this way.

Signed:

Date:

Return fully completed application form, holding deposit, ID, and proof of residency to:

Select House
120 High Street
Amblecote
West Midlands
DY8 4DA

Email: enquiries@selectsalesandlettings.com
Tel: 01384 - 277701



OFFICE USE ONLY - AFFORDABILITY

Gross annual income: £	Any additional sources of income?*: Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes Please provide below
Amount of additional income per annum?* £		
This additional income comes from?: Employment / Benefits / Pension / Other		
Photo ID received	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Address ID received:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Any additional sources of income?*: Yes <input type="checkbox"/> No <input type="checkbox"/>		
Consent form returned?: Yes <input type="checkbox"/> No <input type="checkbox"/>		
Holding Deposit Paid?: Yes <input type="checkbox"/> No <input type="checkbox"/>	Amount £	

RENTAL DETAILS

Monthly Rental: £	Tenancy term (months):	
Number of Tenants/ Guarantors:	Start Date (dd/mm/yyyy):	
Rent Type: FMS / TFO	Share of Rent: £	Benefits Y/N
Can we contact the applicant? Yes <input type="checkbox"/> No <input type="checkbox"/>		